



**BISHOPSTON, COTHAM AND REDLAND
NEIGHBOURHOOD PARTNERSHIP
7PM ON MONDAY 22ND OCTOBER 2012
AT CHARNWOOD HOUSE, NORTH BRISTOL POST
16 CENTRE, COTHAM PARK, BRISTOL, BS6 6BU**

PRESENT:

Ward Councillors

Councillors Knott and Willingham (Bishopston Ward)
Councillor Harrison (Cotham Ward) – arrived at 7.20pm and left at 9pm
Councillor Hance (Redland Ward)

Members of the Partnership

Alison Bromilow, Redland and Cotham Amenities Society
Jenny Hoadley, The Bishopston Society
Liz Kew, Local Resident
Clive Stevens, Redland and Cotham Amenities Society (in the Chair)
Hamish Wills, Sustainable Redland

Bristol City Council Officers

Keith Houghton, Area Co-ordinator
Lucy Fleming, Democratic Services Officer
Dan Jeffries, Environmental Health Officer
Stuart Pattison, Community Confidence Manager
Tim Chinnick, Area Environment Officer

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Negus, Councillor Townsend, Nick Clark and Inspector Rundle.

2. MINUTES - BISHOPSTON, COTHAM AND REDLAND NEIGHBOURHOOD PARTNERSHIP – 18TH JUNE 2012 AND 3RD SEPTEMBER 2012

2.1 The minutes from the meetings on 18th June 2012 and 3rd September 2012 were agreed to be a correct record.

2.2 Members received an updated action sheet summarising progress to date on matters arising from the last meeting. A copy of the action sheet could be found on Bristol City Council's website at the following link;

[Committee Papers](#)

2.3 It was noted that the action for Councillor Negus regarding the Tree Preservation Orders on Redland Green was still outstanding. Councillor Negus had agreed to pursue the matter following the meeting and report back in due course. Vassili Papastavrou advised that the Redland Green Community Group supported the proposal for the TPOs.

ACTION: COUNCILLOR NEGUS

2.4 APE were expected to submit their application for Wellbeing funding for the 2013 play scheme for consideration by the Neighbourhood Committee (NC) at the meeting on 21st January 2012.

2.5 Councillor Hance provided the following officer update with regard to cyclist's two-way use of one-way streets in Bishopston, Cotham and Redland (BCR). Details as follows;

'There are a vast number of schemes where cycle contra-flows have been introduced in the City over the years, so much so that I am not able to produce a complete list. The best I can do is point you towards the Cycle maps which show all these facilities with a double headed red and black arrow.

<http://www.betterbybike.info/maps/cycle-maps/bristol>

Having said that, the ones that are currently being considered are:

Union St from Horsefair to Broadmead

Fairfax Street whole length

Queen Charlotte St

Queens Rd St George

Lower Redland Road (as part of school development)

Further details can be provided by John Richfield who is the Council's Cycling Policy Officer.'

2.6 Keith Houghton advised that Andrew McGrath had recently attended a meeting with Derek Black to consider cycling related issues and would report the outcomes in due course.

AGREED: That the minutes of the meeting held on 18th June 2012 and 3rd September 2012 be confirmed as a correct record.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. PUBLIC FORUM

The NP received three public forum statements. The following is a summary of the associated discussions;

4.1 Traffic Calming on Redland Green Road by the Corner of Redland Parish Church - Vassili Papastavrou

Members were advised that the Redland and Cotham Amenities Society (RCAS) had added the crossing to the 'reserve list' so it would be progressed if there was sufficient funding remaining after completing other projects. The NP noted that there were issues regarding the type of crossing that could be installed due to visibility and conservation concerns and agreed that they would ensure there was wide consultation.

ACTION: CLIVE STEVENS

4.2 School Organisation – Councillor Townsend

Councillor Willingham expressed disappointment about recent planning decisions that had resulted in BCR missing out on S106 contributions that could have been used for additional school places. He suggested that the planning department did not give due regard to priorities relating to children and young people. It was agreed that the Chair would consider the best way to pursue this issue after the meeting because of concerns that the planning regime was outside of the remit of the NP.

ACTION: CLIVE STEVENS

4.3 Horfield Common – Sam Thomson, Friends of Horfield Common (FOHC)

Members discussed the ongoing issues at Horfield Common, noting that complaints had been difficult to resolve because responsibility for the area was split between three wards/NPs/officers. It was agreed that it was unreasonable to expect organisations to deal with multiple partners, so the Area Co-ordinator would be asked to arrange for one officer to take ownership of the issues. It was also agreed that the chair would pursue the £3k claim from FOHC on their behalf.

ACTION: ANDREW MCGRATH/CLIVE STEVENS

5. COMMUNITY SAFETY REPORT AND SPEEDWATCH UPDATE

Community Safety Report

5.1 Councillor Knott took the chair for this item as the report required decisions regarding Bristol City Council policy, which could only be made by the Neighbourhood Committee (NC).

5.2 Members were advised that the priorities within the report related to the 12/13 municipal year. The process for setting the priorities for 13/14 would commence in December 2012 so there would be ample opportunity to submit new ideas. It was agreed that in the future all of the priorities should include baseline data so that progress could be measured.

ACTION: STUART PATTISON

5.3 Following the debate Councillor Knott moved that the priorities for 2012/13 be approved and the updates within the report be noted. He was seconded by Councillor Willingham. On being put to the vote there was unanimous support. It was therefore;

RESOLVED:

- (1) that the priorities identified for 2012/13 be agreed and the updates within the report be noted.**

Community Speedwatch Interim Evaluation Report

5.4 Clive Stevens took the Chair. The NP went on to consider agenda item 5.2 regarding an evaluation of the Community Speedwatch Programme. During the discussion between Members and officers the following matters arose;

- Data for outcomes post May 2012 was unfortunately not available. The results of the scheme were somewhat disappointing.
- There was a need to identify new volunteers to support the Community Speedwatch scheme.
- It was suggested that currently there was a lack of administrative assistance for the scheme, but Stuart Pattison confirmed that the Community Support Officer should fulfil that function in conjunction with Sergeant Matt Britton of the neighbourhood policing team.
- It was agreed that in the future the evaluation reports of problem solving plans that had been conducted by the Community Safety team would be circulated to the NP.

ACTION: STUART PATTISON

- The NP noted the need to have a Speedwatch community volunteer to co-ordinate residents.

ACTION: CLIVE STEVENS/BEV KNOTT

AGREED: That the update be noted.

6. PARKS CAPITAL STIMULUS REPORT

6.1 Councillor Knott took the chair for this item as the report required decisions regarding financial matters, which could only be made by the NC.

6.2 Members considered the information provided within the report. The following is a summary of the salient points made;

- It was extremely disappointing to see that the S106 contribution of £8683.19 for improvements to parks and open spaces, which would expire in January 2013, was still unspent. One option would be for the NC to use the S106 funding to meet the cost of the St Andrews Park barrier, then allocate the capital stimulus funding to the Horfield Common CPG, but this was decided against.

- The NP were advised that a request for funding for safety improvements to the St Andrews Park wildlife pond had been submitted by Friends of St Andrew Park, but the matter would be deferred until the extraordinary meeting of the NC because the report had not been published in line with the statutory requirements.
- Members agreed that as the decision regarding allocation of the S106 monies could not wait until January 2013 an extraordinary meeting would need to take place to consider how to allocate the funding.

ACTION: LUCY FLEMING

- Councillor Harrison asked for it to be noted that the map on page 50 of the accompanying report was incorrect because the symbol indicating 'Type C 10/04509 S106 Contributions' was in the wrong place.

ACTION: ANDREW MCGRATH

6.3 Councillor Hance then moved that the match funding requirements be approved and was seconded by Councillor Willingham. On being put to the vote there was unanimous support. It was therefore;

RESOLVED:

That the match funding requirements contained in table 1 of the report be agreed in order to secure capital stimulus money allocated to parks investment projects within the Bishopston, Cotham and Redland Neighbourhood Partnership.

7. AREA CO-ORDINATOR'S REPORT

7.1 During the introductory presentation and associated discussion the following comments arose;

- The information on page 60 of the report relating to Clean and Green spending in 2012/13 was incorrect because the NP had only spent £450 to date.
- It was noted that the Clean and Green budget was for officers to manage but they would email all Councillors in advance and report back to the next NP (see 9.6 of the minutes of 18th June)
- The £63.125.04 S106 contribution for the provision of improvements to community facilities in the vicinity of the City of Bristol College Site (see page 61 in the accompanying

papers) had recently been provided to help fund the new scout hut. Councillor Knott asked that his thanks to the developers Persimmon Homes be recorded.

- There was concern that there were insufficient officer resources to progress the highways schemes that had been identified by the NP, including the ones at Archfield Road and Cotham Grove. It was agreed that the Chair would once again write to complain about the issue.

ACTION: CLIVE STEVENS

- The NP was advised that the Gloucester Road Feasibility Study for the relocation of the zebra crossing would be discussed at a meeting possibly with transport officers on 20th November 2012. It was confirmed that the budget had not been 'double allocated' it was just that the cost had been carried forward across two years.
- It was agreed that the Area Co-ordinator would establish the exact location of the zebra crossing on Coldharbour Road and report back in due course.

ACTION: ANDREW MCGRATH

- £5000 of Wellbeing funding for the APE play scheme had been agreed in principle, but the final decision would not be made until the application was considered by the NP at the meeting on 21st January 2012.
- Councillor Harrison confirmed that if Cabot, Clifton and Clifton East NP (CCCE NP) refused to provide match funding of £5K for the Whiteladies Road Retail Project he would not look to BCR NP to meet the full cost. The Area Co-ordinator confirmed that CCCE NP would not make the decision until January 2013.
- Consultation for the 20 Mile Per Hour Zones would be extended to include the December round of BCR Neighbourhood Forum meetings. The details would also be circulated to those on the BCR NP electronic circulation list (approximately 300 people), and consultation forms were available in local libraries.
- There was concern that the NP would have limited involvement in the decision regarding which roads were selected for inclusion in the 20MPH scheme, particularly because Avon and Somerset Constabulary had the right to veto the plans. It was agreed that the Area Co-ordinator would be asked to establish the criteria that would be used to select roads for inclusion in the 20MPH scheme, and to clarify how the NP would be involved in the decision making process.

ACTION: ANDREW MCGRATH

- Councillor Willingham suggested lobbying the government to set the maximum speed at 5 MPH increments, but Councillor

Harrison thought a blanket 20 MPH limit would be less confusing for residents.

AGREED: That the updates within the report be noted.

8. RECRUITMENT OF NEW VOLUNTEERS FOR SUB-GROUPS

It was confirmed that the NP were actively recruiting new members.

AGREED: That the update be noted.

9. RECOMMENDATIONS FOR THE ALLOCATION OF THE WELLBEING FUND

9.1 As the following item included spending decisions that could only be made by the NC, Councillor Knott took the Chair. During consideration of the report the following information was provided;

- The total amount of Wellbeing funding being proposed for allocation totalled £2,130, not £2,120 as stated in the report.
- Due to an accounting error the Wellbeing fund for 2012/13 stood at £41,463, which was significantly more than previously thought. It was agreed that the Area Co-ordinator would get a definitive answer regarding whether the Wellbeing funding could be carried over (if unallocated or unspent) and report back urgently.

ACTION: ANDREW MCGRATH

- Alison Bromilow confirmed that an application for funding for projects at Cotham Gardens would shortly be submitted.
- There had recently been two Wellbeing applications that had been considered outside of the publicised deadlines. An exception had been made in those instances but leniency would not necessarily be permitted in the future because it was important to maintain transparency.

9.2 The NC then moved the following motions;

- Councillor Hance moved that £500 be allocated to the Bristol Storytelling Festival and was seconded by Councillor Knott. On being put to the vote there was unanimous support.
- Councillor Hance moved that £460 be allocated to Friends of Horfield Common and was seconded by Councillor Willingham. On being put to the vote there was unanimous support.

- Councillor Knott moved that £1,170 be allocated to the wildlife pond project (which he had proposed) and was seconded by Councillor Willingham. On being put to the vote there was unanimous support.

It was therefore;

RESOLVED:

- 1. That £500 be allocated to the Bristol Storytelling Festival; and**
- 2. That £460 be allocated to Friends of St Andrews Park; and**
- 3. That £1,170 be allocated to the wildlife pond project, which had been nominated by Councillor Knott.**

9.3 The NP then went on to consider the second recommendation which was to use the £2000 originally allocated for street planters on Gloucester Road for hanging baskets, because the street planting project was no longer viable. Councillor Knott moved that the recommendation be approved and was seconded by Councillor Hance. On being put to the vote there was unanimous support. It was therefore;

RESOLVED:

- (1) that the remaining £2K for street planters on the Gloucester Road, agreed in 2009, be spent on hanging baskets along the Gloucester Road which would be installed in 2013/14.**

10. NEW TREES FOR 2013

10.1 Clive Stevens introduced the report, advising Members that Recommendation 2 (see page 73) in relation to 'accounting simplicity' had been removed following discussion by the NP at the recent informal meeting.

10.2 After a brief introduction Members considered the information provided and asked for additional details in a number of areas. The salient points that arose during the ensuing discussion could be summarised as follows;

- In the future the NP would avoid paying the City Council in advance for tree planting since it had proved difficult to get a

refund in the event that tree planting schemes were not progressed. The £600 owed to the City Council was expected to be refunded by the end of October 2012.

- There was some concern about the proposal for the NP to apply for its own Wellbeing Funding, although Members confirmed that the procedure was entirely proper and had been done before on a number of occasions.
- It was noted that the trees that were due to be installed outside Sainsbury's on Gloucester Road were on hold whilst extension of the store was considered. Councillor Willingham commented that the scheme was unlikely to proceed because an electricity sub-station was located directly below the area where the trees would be planted.
- With regard to the scheme to plant trees outside the shops on Muller Road, the NP were advised that traders' concerns about loss of parking were not a valid consideration since parking on the pavement was prohibited.

10.3 Following the discussion Members agreed that consideration of the recommendations be deferred until the meeting on 21st January 2012. It was also agreed that the S106 funding for new trees be retained until after all the available Wellbeing money had been spent since the S106 funding would not expire until 2016.

10.4 Clive Stevens was thanked for his continued work as Tree Champion for the BCR NP area.

AGREED: That consideration of the recommendations be deferred until the NP's meeting on 21st January 2012.

11. NEIGHBOURHOOD PARTNERSHIP - COMMUNICATION AND ENGAGEMENT (C&E) GROUP PROPOSAL ON NEIGHBOURHOOD FORUMS

The report was deferred until the NP's meeting on 21st January 2012 to allow more thorough discussion at the informal meeting of the NP at 6.30pm on November 20th 2012.

AGREED: that the report be deferred until the meeting on 21st January 2012.

12. RETAIL DESTINATION

12.1 Hamish Wills introduced the report commenting as follows;

- The steering group for the Whiteladies Road Retail Destination project comprised of elected members, traders, City Council officers and representatives of RCAS. The Group had recently met to agree the four priority objectives of promotion, business support, uses of spaces and diversity. The next meeting would take place in November 2012, where consideration would be given to advertising the post of Business Development Officer. It was hoped that the successful candidate would commence work in January 2013, but the news that CCCE NP would not make a decision about their share of the funding until later that month cast doubt on the provisional timetable.
- Measures of success would be an end of year confidence survey of traders and the number of empty shops.
- It was intended that as the project progressed the option to introduce a Business Improvement District for Whiteladies Road would be explored. It was agreed that Alison Bromilow would provide Hamish Wills with the contact details for George Grace, who had been supporting the Gloucester Road Traders with their efforts to introduce a similar scheme.
ACTION: ALISON BROMILOW
- RCAS were talking to the Cotham Hill Traders about providing hanging baskets in the area. It was suggested that the NP make contact with the Henleaze and Stoke Bishop Traders Association since they had experience of introducing a similar scheme.

AGREED: That the updates be noted.

13. HIGHWAYS SUB-GROUP PAPER

Members noted the report. The NP were advised that Alan Berridge would shortly be moving to a new role and it was agreed that the Chair would write to thank him for his support.

ACTION: CLIVE STEVENS

AGREED: That the report be noted.

14. WORKING GROUP UPDATES; PARKS, STREET SCENE GROUP AND GLOUCESTER ROAD TASK GROUP

14.1 Alison Bromilow advised members of difficulties experienced with co-ordinating the Parks Groups and asked that her thanks to

Liz Kew for assisting with parks matters, including re-painting the play equipment at Cotham Gardens, be recorded.

14.2 The issue of public liability insurance was still outstanding.

14.3 Liz Kew requested that as this was the second NP meeting when Gloucester Road and Street scene reports were not be discussed due to lack of time that in future these reports be listed earlier on the agenda.

ACTION: CLIVE STEVENS

AGREED: That the verbal updates be noted.

15. BCR NP SUB-GROUP AND AFFILIATED COMMUNITY GROUP PROTOCOLS

The report was noted and the group protocols approved.

AGREED: That the report be noted and the group protocols be approved.

16. AGM REPORT (FOR NOTING AS CORRECTED)

Members noted the corrected AGM report and agreed the recommendations in relation to appointments to sub-groups, the revised sub-groups' protocols, and dates and times of meetings.

AGREED:

- (1) that the information within the report be noted; and**
- (2) that appointments to sub-groups and other bodies be agreed; and**
- (3) that the revised sub-groups' protocols approved; and**
- (4) that that dates and times of meetings in 2012/13 be confirmed.**

17. ANY OTHER BUSINESS.

There was no any other business.

18. DATE OF NEXT MEETING

It was noted that the next full meeting of the Bishopston, Cotham and Redland Neighbourhood Partnership would be held on Monday 21st January 2013, but that an extraordinary meeting of BCR NC (to consider the allocation of time limited S106 funding) be arranged to take place in November 2012.*

(The meeting ended at 9.30pm)

CHAIR

**Note – It has subsequently been agreed that the meeting would take place at midday on Tuesday 20th November 2012.*